

**LICENSING AND GENERAL  
PURPOSES COMMITTEE  
21ST MARCH 2016**

**CHIEF EXECUTIVE'S OFFICE  
HEAD OF DEMOCRATIC AND  
CUSTOMER SERVICES  
REPORT NO. DCS1601**

**COMMUNITY AWARD 2016 – NOMINATIONS**

**1. INTRODUCTION**

- 1.1 The Committee will recall that the Community Award Scheme recognises outstanding achievements of residents of the Borough. Last year, the Award was made to Mrs. Joy Cross. The purpose of this Report is to provide details of the nominations submitted to enable Members to decide whether an award should be made this year.

**2. PURPOSE AND CRITERIA**

- 2.1 Over the last few months the scheme has been advertised within the Borough and Members have been invited to submit nominations. The award is open to all local people who have made an outstanding contribution to the Borough. However, it has been agreed that service to the Council is not a reason for being presented with the award. In addition, service in a professional capacity shall not normally be considered.
- 2.2 Guidelines or measures have been established in order to assist the assessment of nominations, as follows:

- **Outstanding service to the community**

- ◆ Over what period of years
- ◆ Number of people served
- ◆ Amount of time spent in service work
- ◆ Response from those served
- ◆ Special skills needed

- **Outstanding service to an individual or individuals**

- ◆ Type of work undertaken
- ◆ Over what period of years
- ◆ Amount of time spent in service work
- ◆ Special skills needed

- **Outstanding service to the voluntary sector**

- ◆ Those organisations supported
- ◆ Nature of the support given
- ◆ Over what period of years
- ◆ Amount of time spent in service work

2.3 Appended to this Report is a schedule setting out the ten nominations that have been submitted and the key reasons for them.

2.4 As the appendix contains personal information, in accordance with the Data Protection Act, it is only being made available to members of the Committee.

### **3. ARRANGEMENTS FOR MAKING THE AWARD**

3.1 It is important that, in order to ensure that the award has integrity, the nominations made and the Committee's discussions are kept confidential.

3.2 The award will be an engraved piece of glassware referring to the "Rushmoor Community Award" and will be presented by the Mayor at the first ordinary Council Meeting after the Annual Meeting.

### **4. CONCLUSIONS AND RECOMMENDATIONS**

4.1 The costs of the scheme are low and it provides an opportunity for the Council to recognise formally the achievement of local people committed to serving the community through publicity and a lasting memento.

4.2 The Committee is asked to discuss the nominations submitted and to consider whether to make a Community Award in 2016.

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